

HOLLYM PARISH COUNCIL – CLERK REPORT RE - ACTION POINTS & OUTSTANDING ITEMS

Minute Ref:	Company/Council	Description	Responsibility for Action	Outcome
21/09/78 and 21/03/32 and 22/07/100	Hollym PC	Drainage Issue - North Leys Road Hollym	Clerk	Re visit following changes being in made in local planning application and work to be undertaken by a local holiday park. Condition 9 - states work to be undertaken by 14/07/2023. Chased – 04/09/2023 September meeting – No reply received from Planning. October Meeting – Chased and still no reply November Meeting – Planning Confirmed Enforcement are checking to ensure conditions have been complied with. 26/03/2024 – Reminder sent to TW at ERYC Planning Dept. 27/03/2024 – Planning Enforcement confirmed they have contacted the Agent re current situation and are awaiting response, if nothing heard this week they are to contact the owner of the site, regarding this and the other conditions imposed.
23/09/093 (c)	Hollym PC	Community Governance Review	Clerk	19/09/2023 - Queried Boundaries – Electorate not changing and number of houses being moved into Withernsea. 21/09/2023 – ERYC confirmed they are looking into and will get back to Hollym PC. 26/03/2024 – Chased ERYC for a response re query.
24/03/022 (d)	HPC/ERYC	Village Walkabout	Clerk	Replies to ERYC, waiting for confirmation of a date for the Walkabout 2024. 27/3/2024 – Confirmed date for walkabout to follow. 02/04/2024 – confirmed again date to follow.

Hollym Parish Council - Bank Reconciliation 2023/2024

	A	B	C
1	01/04/2023		
2	Opening Balance - Current Account		1,051.49
3	Opening Balance - Saver Account		4746.03
4	Opening Balance - High Interest Deposit Account		15000.00
5	Income		7,071.03
6	Total		27868.55
7			
8	Less:		
9	Payments		17108.52
10			
11	Reconciliation at 31/03/2024		10760.03
12			
13			
14	Closing Balances as at 31/03/2024:		
15	Treasurer Account		1342.43
16	Deposit Account		9417.60
17	Fixed Interest Account Opened Oct 2022 (Closed 18/10/2023)		0.00
18	Less Uncleared Items		0.00
19			
20			10760.03
21			
22	Signed By Chair:	Date:	
23			
24	Signed By Clerk:	Date:	
25			
26			
27			
28	Minute Ref: 24/04/		

**Hollym Parish Council -
Monthly Payment Schedule**

Date	Description	Ref:	Amount	Budget Allocation	Notes
11/04/2024	Clerk Salary		222.56	Salaries	March Salary
	Defib Store Limited **	45	148.80	Defib	Replacement of 2 x Adult Pads (23/24 Financial Year)
	A Laycock - Pinfold Maintenance		25.00	Streetscene	January/Feb/March 24
	Hollym Village Hall		32.00	Hall Hire	February/March 2024 (No meeting in January)
	ERNLLCA Fee 2024 / 2025		352.82	Fees	% increase is 2.26% / NALC element is 7.94p per elector
	British Ironwork Centre - Post Box - Green		30.99	Expenses	VAT included / Clerks Expenses*
	April 2024 Monthly Payment (s)		812.17		
	* Clerk Expenses being reclaimed as paid upfront		30.99		
Note:	Payments are to be made via Bank Transfer once				
	authorised at the meeting by the Chair and Clerk				
	and 'Agreed' by the PC				
11/04/2024	Authorised:				
	Chair:				
	Clerk:				Minute Ref: 24/04/
Note:	** Amount approved under Financial Regulation				
	5.5b - delegated authority to Clerk/RFO				

Hollym Parish Council
Budget 4th Quarter (Final) as at 31/03/2024

<u>Description</u>	<u>2020/2021</u>	<u>2021/2022</u>	<u>2022/2023</u>	<u>2023/2024</u>	<u>2023/2024</u>	<u>% of Budget</u>	<u>Difference</u>	<u>Comments</u>
Expenditure	Actual	Actual	Actual	Budget	Actual			1. Expenditure excludes VAT
Accountants Fees	200.00	200.00	210.00	220.00	220.00	100.00%	0.00	
Pinfold	112.00	237.50	100.00	250.00	373.00	149.20%	-123.00	
Village Hall Rent	24.00	84.00	132.00	150.00	160.00	106.67%	-10.00	
Insurance	410.37	271.76	241.00	450.00	241.00	53.56%	209.00	
Flyers	0.00	0.00	0.00	25.00	20.00	80.00%	5.00	
Defibrillator	75.95	0.00	668.00	150.00	124.00	82.67%	26.00	
ERNLLCA/SLCC	313.74	366.77	380.50	350.00	391.02	111.72%	-41.02	
Bins	754.32	0.00	0.00	0.00	45.00	0.00%	-45.00	
Jubilee/Coronation	0.00	0.00	1481.40	0.00	752.65	0.00%	-752.65	
Gritting	0.00	0.00	0.00	300.00	0.00	0.00%	300.00	
Xmas Party	0.00	100.00	100.00	100.00	150.00	150.00%	-50.00	
Planters/Plants Etc	0.00	70.00	0.00	100.00	0.00	0.00%	100.00	
Salaries	2056.27	2166.66	2456.09	2590.00	2653.39	102.45%	-63.39	
Expenses	159.69	377.08	174.16	400.00	1406.50	351.63%	-1006.50	
Seat(s)	0.00	1806.43	0.00	0.00	0.00	0.00%	0.00	
Bus Shelters	0.00	0.00	84.86	250.00	0.00	0.00%	250.00	
Training Courses	0.00	75.00	25.00	250.00	55.00	0.00%	195.00	
Donations/Grants	500.00	100.00	200.00	0.00	10000.00	0.00%	-10000.00	
Chairman Fund	0.00	0.00	0.00	100.00	0.00	0.00%	100.00	
VAT	225.05	0.00	0.00	0.00	0.00	0.00%	0.00	
Zoom Meeting(s)	35.97	0.00	0.00	0.00	0.00	0.00%	0.00	
Total Expenditure	4867.36	5855.20	6253.01	5685.00	16591.56	291.85%	-10906.56	Variances taken from Reserves see comments below.
Income								
Precept	5000.00	5200.00	5400.00	5600.00	5600.00			
Bank Interest	1.14	1.51	13.57	250.00	416.57			
Donations	0.00	810.04	96.00	0.00	0.00			
Yorkshire Water	0.00	15000.00	0.00	0.00	0.00			
Grant(s)	0.00	0.00	500.00	500.00	500.00			
VAT					554.46			
Total Income	5001.14	21011.55	6009.57	6350.00	7071.03			
Nett - I less E	133.78	15156.35	-243.44	665.00	-9520.53			
Reserves					Final 31/3/2024			Reserve Adjustments made 2023 to 2024
General				2800.00	5510.00			Lap Top replaced - £521.00 - not budgeted for
Village Hall Grant				10000.00	0.00			Village Hall Grant 100% used October 2023
Coronation Event				500.00	0.00			Coronation 100% Grant used
Grant Fund(s)				5000.00	5000.00			Remainder of YW payment £5000 for Grants
Replacement Noticeboard				1000.00	0.00			Noticeboard £820.00, remainder to Gen Reserve
Pinfold Registration Fees				1498.00	0.00			Pinfold Reg. £273.00, remainder to Gen Reserve.
D-Day Event					250.00			
				20798.00	10760.00			Updated - 31/03/2024

Hollym Parish Council
Budget 2024/2025

Description(s)	2020/2021	2021/2022	2022/2023	2023/2024		2024/2025		% of Budget	Difference		Comments
<u>EXPENDITURE</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>				
Accountants Fees	200.00	200.00	210.00	220.00	220.00	230.00		0.00%			
Pinfold	112.00	237.50	100.00	250.00	373.00	125.00		0.00%			
Village Hall Rent	24.00	84.00	132.00	150.00	160.00	176.00		0.00%			
Insurance	410.37	271.76	241.00	450.00	241.00	350.00		0.00%			
Flyers	0.00	0.00	0.00	25.00	20.00	0.00		0.00%			
Defibrillator	75.95	0.00	668.00	150.00	124.00	200.00		0.00%			
ERNLLCA/SLCC	313.74	366.77	380.50	350.00	391.02	430.00		0.00%			
Bins	754.32	0.00	0.00	0.00	45.00	0.00		0.00%			
Events - J/C/D-Day	0.00	0.00	1481.40	0.00	752.65	0.00		0.00%			
Gritting	0.00	0.00	0.00	300.00	0.00	300.00		0.00%			
Xmas Party	0.00	100.00	100.00	100.00	150.00	100.00		0.00%			
Planters/Plants Etc	0.00	70.00	0.00	100.00	0.00	100.00		0.00%			
Salaries	2056.27	2166.66	2456.09	2590.00	2653.39	2900.00		0.00%			
Expenses	159.69	377.08	174.16	400.00	1406.50	400.00		0.00%			
Seat(s)	0.00	1806.43	0.00	0.00	0.00	0.00		0.00%			
Bus Shelters	0.00	0.00	84.86	250.00	0.00	200.00		0.00%			
Training Courses	0.00	75.00	25.00	250.00	55.00	250.00		0.00%			
Donations/Grants	500.00	100.00	200.00	0.00	10000.00	0.00		0.00%			
Chairman Fund	0.00	0.00	0.00	100.00	0.00	100.00		0.00%			
VAT	225.05	0.00	0.00	0.00	0.00	0.00		0.00%			
Zoom Meetings	35.97	0.00	0.00	0.00	0.00	0.00		0.00%			
	4867.36	5855.20	6253.01	5685.00	16591.56	5861.00					
<u>INCOME</u>											
Precept	5000.00	5200.00	5400.00	5600.00	5600.00	5800.00					
Bank Interest	1.14	1.51	13.57	367.35	416.57	121.78					
Donations	0.00	810.04	96.00	0.00	0.00	0.00					
Yorkshire Water	0.00	15000.00	0.00	0.00	0.00	0.00					
Grants(s)	0.00	0.00	500.00	500.00	500.00	0.00					
VAT	0.00	276.10	732.46		554.46						
	5001.14	21287.65	6742.03	6467.35	7071.03	5921.78					
Nett - I less E	133.78	15432.45	489.02	6467.35	-9520.53	60.78					

Notes:

<u>RESERVES</u>	01/04/2024
General	5510.00
D Day Event	250.00
Grants	5000.00
	10760.00

Hollym Parish Council
Asset Register

Description	Minute Ref:	Replacement	Purchase Cost
<u>Office Equipment</u>			
Kodak ESP 7 Printer		200.00	200.00
Dell LapTop including Windows 11Pro and 3 years McAfee Virus	23/09/091 (e)	521.00	521.00
4 Drawer Metal Filing Cabinet		200.00	100.00
Local Council Administration 8th Edition (CAB)		137.00	119.00
Samsung Mobile Phone - Galaxy A13 Black	22/11/129 (c)	107.50	107.50
		1165.50	1047.50
<u>Parish Furniture</u>			
Noticeboard - Northside Road Hollym	23/07/077 (b)	820.00	819.68
Bus Shelter x 4 (2 Aluminium and 2 Concrete Shelters)		8900.00	10300.00
Seat x 5	21/05/52 and others	4265.00	4265.00
Planter(s) - Tubs x 17		2000.00	1751.00
Salt Bins x 5		1000.00	1030.00
2 x Defibrillator (s)		3600.00	3540.00
		20585.00	21705.68
Total Value of Assets		21750.50	22753.18
<u>Land situated Northside Road Hollym</u>			
Pinfold - Occupied as Village Garden			0.00
Notes:			
1.Figures do not include VAT which is can be reclaimed			
2.Purchase costs are minuted where information is available			
3.Items which have been donated to the Parish Council may have a 0 cost base			
4.Replacment cost is used for 'Insurance Purposes'			
5.Purchase Cost is used for the 'Asset Value' as per JPAG Guidance			
Kim Dalton - Clerk/RFO			
Asset Register reviewed as at 31 March 2024			