

**HOLLYM PARISH COUNCIL**  
**MINUTES TO MONTHLY MEETING HELD ON THE 13 NOVEMBER 2025**  
**HOLLYM VILLAGE HALL NORTH LEYS ROAD HOLLYM HU19 2SB.**

**Present:** Cllr. Adrian Boasman AB - Chair  
Cllr. Keith Bedson KB  
Cllr. Rob GH Clubley RGHC  
Cllr. Fred Dearing FD  
Cllr. Annie Ives AI

**Clerk:** Kim Dalton **Ward Councillor(s):** 1 **Members of Public:** 2

Minute	Discussion and Agreement	Action
25/11/121	<b>To note apologies for absence and absentees</b> Cllr. R Lindgren and B Jull sent apologies for absence.	
25/11/122	<b>Councillors' disclosure of interests in matters on the Meeting Agenda</b> None Declared	
25/11/123	<b>To confirm the minutes of the meeting</b> Ordinary Meeting held on 09/10/2025 ' <b>Agreed</b> ' by all and signed by Chair.	
25/11/124	<b>Clerk(s) Report</b> No report – items on the agenda	
25/11/125	<b>Public Forum</b> MOP 1 – ERYC has cleaned gulleys around village, missed one on Northside Road What3words location – shapeless.thick.credit, - Ward Councillor dealing already.  MOP 2 – Queried previous minutes of meeting re mention of Flooding, meetings etc. why PC not mentioned further? ERYC matter, Ward Councillor follows up.	
25/11/126	<b>Ward Councillor Update</b> <u>Highways</u> – Confirmed Drain on Northside Road scheduled for cleaning. <u>Flooding</u> - Yorkshire Water – Information requested and provided on combined sewer, capable for domestic/surface water run-off. Highway drains suitable for heavy rainfall. Internal Drainage Board – would need a plan of the land to provide further information. <u>Pedestrian Crossing Point</u> – Nothing heard from Traffic Management	
25/11/127	<b>Finance</b> a) Receipts ' <b>noted</b> ' – Bank Interest – October £6.27 b) Payments ' <b>resolved</b> ' as follows: Clerk Salary / HMRC Payment - October Salary 244.92 Lloyds Bank Fee - November 4.25 Yorkshire Ground Maintenance – Grass Cutting – Pinfold – September 40.00 Holderness Newspapers Limited - Advertising 156.00 ERNLLCA – Conference /Training 48.00 Tesco (Clerks Expenses) 4.50 <b>Total Payment – November 2025 497.67</b> c) Bank Reconciliation(s) 31st October 2025 ' <b>Noted</b> ' d) 'Resolved' to remove Kim Dalton as Administrator and Signatory from Lloyds Bank as from 30/11/2025 and replace with new clerk once appointed.	<b>Clerk</b>

<b>25/11/128</b>	<b>Planning and Consultations</b>	
	<p><u>The following Planning Consultations were considered.</u></p> <p><u>Humber Carbon Capture Pipeline</u></p> <p>Statutory consultation under Section 42(1)(a) and (b) and Section 43 of the Planning Act 2008 (as amended) (“the Act”) – <b>‘Resolved’</b> – No Comment</p>	
<b>25/11/129</b>	<b>Community and Parish Council items</b>	
	<p>a) <u>Bus Shelter – A1033 Withernsea Road</u> Grant Application approved by ERYC, <b>‘Resolved’</b> - acceptance of grant signed by Chair and Clerk, clerk to return to ERYC.</p> <p>b) <u>Shape Working Group –</u> Terms of Reference – <b>‘Resolved’</b> to support clerk in concerns re TOR. Land Registry Searches – <b>‘Resolved’</b> to advise not supported by HPC Meeting attendance – 18/11/2025 – Cllr. RC and AB will try to attend.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>25/11/130</b>	<b>Reports received from Committees and/or Councillors on External Bodies</b>	
	<p>a) Health – No Report</p> <p>b) Shape – No Report</p> <p>c) Village Hall – No Report</p>	
<b>25/11/131</b>	<b>To note correspondence received</b>	
	<p><u>Agenda items</u></p> <p>28/10/2025 – SWG dates for 2026, query re Land Registry searches</p> <p>28/10/2025 – Confirmation of resignation received from Clerk, Kim Dalton, employment termination date 30/11/2025.</p> <p>04/11/2025 – ERYC – Grant – Bus Shelters – confirmation of approval, including contract for signing.</p> <p><u>For Information and reporting only</u></p> <p>09/10/2025 – ERYC – Digital version of Design Code now online.</p> <p>09/10/2025 – ERNLLCA – Eden Project slides</p> <p>10/10/2025 – Village Hall – Thank you for Donation to Kids Xmas Party.</p> <p>10/10/2025 – SWG/CCER – Notes from meeting 26/09/2025</p> <p>15/10/2025 – SHAPE – Draft Minutes, 25/9/2025 Meeting</p> <p>16/10/2025 – ERYC – Annual Rough Sleeper Survey – 6/7<sup>th</sup> November 2025</p> <p>17/10/2025 – ERNLLCA – Slides Domestic Abuse, and info Webinar.</p> <p>23/10/2025 – SWG – Request for info re effects of Coastal Erosion – Website Link.</p> <p>24/10/2025 – SWG – Suggested dates for meetings in 2026</p> <p>24/10/2025 – Notification of Road Closure – Bydales Lane, Winestead.</p> <p>24/10/2025 – Humber Carbon Capture Pipeline – Consultation and Webinar details</p> <p>03/11/2025 – ERYC – Coastal Changes Team – notification of various workshops and information leaflet.</p> <p>04/11/2025 – SWG/CCER – Meeting Notes 21/10/2025.</p> <p>05/11/2025 – SWG Meeting Notes and Slide Presentation</p>	

<b>25/11/132</b>	<b>To Exclude Members of the Public and Press</b>	
	It was ' <b>resolved</b> ' to exclude Members of the Public and Press under the Public Bodies (Admissions to Meetings) Act 1960, s1(2) for confidential matters to be discussed.	
<b>25/11/133</b>	<b>Appointment of Clerk and Contract Terms</b>	
	Contract Terms including Grievance, Disciplinary, Compassionate Leave Policies were discussed and ' <b>Resolved.</b> ' One application for the position of Clerk, has been received, it was ' <b>Resolved</b> ' to offer the role of Clerk and Responsible Financial Officer to the applicant to start from 01 December 2025. Contract Terms and Offer will be sent via Clerk.	<b>Clerk</b>
<b>25/11/134</b>	<b>Items raised for the next agenda</b>	
	None raised	
<b>25/11/135</b>	<b>Date and time of next meeting(s):</b> <b>11/12/2025</b> - Ordinary Meeting. January 2026 – No Meeting 12 February 2026 – 19.30	
	<b>Meeting Closed at: 21:03</b>	