## **HOLLYM PARISH COUNCIL**

## MINUTES TO MONTHLY MEETING HELD ON THE 12 NOVEMBER 2020 VIRTUALLY ON THE ZOOM PLATFORM

## Present:

Clerk: Kim Dalton KD

Ward Councillor:

Members of Public: 0

Minute	Discussion and Agreement	Action
20/11/46	To note apologies for absence and absentees	
	No absentees	
20/11/47	Councillors disclosure of interests in matters to be discussed	
	Pecuniary - None to disclose	
	Non-Pecuniary – None to disclose	
20/11/48	To confirm the minutes of the meeting	
	The minutes of the Ordinary Meeting held on 08/10/2020 were agreed by all and duly signed by Chair – AB	
20/11/49	Matters arising (not covered elsewhere on the agenda)	
	None	
20/11/50	Public Forum	
	No members of Public present however Chair asked that the Clerk	
	send a letter to the MOP who raised the suggestion regarding Northside Road (Layby), confirming the response we have had from ERYC.	Clerk
	Further, Councillor BJ confirmed he was aware a resident had written to ERYC and the local MP Graham Stuart regarding the	
	bad state of repair of the road.	
20/11/51	Ward Councillor Update	
	No Ward Councillor Update	
20/11/52	Finance to agree payment schedule as detailed	
	The following payments were agreed:	
	Wage roll – September £176.10	
	Village Hall Hire - £12.00	
	Expenses – Clerk in respect of Monthly Zoom Payment £14.39	

20/11/53	Councillors discussed the Budget and possible Precept; the Clerk has not had the Precept figures from ERYC yet but should receive the Base Rate by the end of November. Councillors decided to wait until the December meeting to finalise all the figures and agree the final precept.  Emergency Plan  The template the Clerk has produced needs populating with information in order to produce a workable Emergency Plan for the Community. It was decided that this was best dealt with when the PC can meet in person to discuss the finer details. All agreed to move this item to a future 'in person' meeting. The clerk asked that in the interim if Councillors are able to provide details of people who could assist in an Emergency situation this would help.	All Councillor(s)
20/11/54	Planning	
	Planning Applications requiring a response to ERYC Planning Department 20/03422/LOBVAR Proposal: Application to modify a Section 106 Agreement Location: 26 Kenwood Hollym HU19 2PR Applicant: Tingdene Holiday Parks Limited Application Type: Legal Obligation Variation Councillors Agreed, all in favour of the modification of the 106 Agreement,  20/03421/PLF Proposal: Erection of single storey extension to rear, conversion of existing detached garage into additional living space and construction of roof lights to garage Location: Windy Ridge Smook Hills Road Hollym East Riding of Yorkshire HU19 2QQ Applicant: Mr Turner Application type: Full Planning Permission Councillors Agreed and all in favour of the Planning Application  Planning Decisions noted No Planning Application with decisions	Clerk
20/11/55	Policies and Procedures	
25,11,00	Copies of the following policies were provided to Councillors for consideration and review:	
	Standing Orders – Councillors <b>agreed</b> to adopt the revised Standing Orders based on the NALC template provided to all Councillors.	Clerk
	Financial Regulations - Councillors <b>agreed</b> to adopt the revised Financial Regulations which are based on the NALC template provided to all Councillors	Clerk
	Data Protection Policy - Councillors agreed to adopt this policy	Clerk

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20/11/56	Community Issues	
	Seating Quotations for seating have been obtained from Glasdon, there are other companies, but the existing Seats were purchased from Glasdon and the Clerk felt the PC would want them all the same. Cllr. BJ confirmed he would like to fund a seat in memory of his wife. The PC would also like to purchase a Seat so the Clerk could perhaps negotiate a discount with Glasdon based on purchasing 2 Seats.	Clerk
	It was <b>agreed</b> to leave the siting of the Seats to the Spring, there is an amount in the budget set aside for Seating. The Clerk will need to discuss with ERYC and obtain permission(s) from them if siting on their land.	
	Flooding Discussion followed regarding this issue, regarding the Cleaning of Waterways and grills at South Leys Road, South Carr Dales Road and Church Lane. Some of the owners have cleared Dykes and others have yet to do, the Clerk will write to ERYC and also Land Owners to ask them to ensure that Dykes which are their responsibility are clear to try and alleviate the potential Flood Risk.	Clerk
	Christmas Lights Unfortunately, due to the current situation with Covid-19, and the need to replace 2 sets of lights it was felt that this year the PC cannot decorate with Christmas Lights. It was suggested that a message be put onto the FB page to inform residents and ask them to decorate in front of their own homes to ensure the village is brightened up for Christmas	

20/11/57	To note correspondence received	
	ERYC – 13/10/2020 – Matthew Buckley, Confirmation re meetings – Tier 1 (Medium) 15/10/2020 – Remembrance Sunday – Link to Gov Website for	
	Advice 16/10/2020 – Simon Riley, Rough Sleeper Survey- None 20/10/2020 – Ruth Wilson, Temporary Road Closure (Easington) & Diversion Route	Clerk
	21/10/2020 – Julie Lidster, Nominations to Standards Committee 23/10/2020 – Nicola Crichton – Code of Conduct Training on 09/12/2020 - Councillor B Jull would like to attend 23/10/2020 – Helen MCGill – W&SEHRP – Meeting 27/10/2020 (also reminder 2/11) 29/10/2020 – Matthew Buckley re Guidance re holding Meetings	Clerk
	29/10/2020 – Richard Burton, Move to Tier 2 (High) Level in East Riding 31/10/2020 – Alan Bravey, Coronavirus update 2/11/2020 – Julie Lidster, Notification of Standards Committee Meeting 10/11 <i>ERNLLCA</i> –	
	16/10/2020 - Newsletter 10 16/10/2020 - Finance Training Courses 22/10/2020 - Revised dates for Training Courses 23/10/2020 - Further Training Dates 23/10/2020 - AGM Details - 26/11/2020 23/10/2020 - NALC Chief Exec Bulletin	
	Other –  13/10/2020 – Kathy McGowan, Glasdon – Quotations for Seating 14/10/2020 – Peter, Shape re Holderness Health (comments from David Winter Keyingham) 21/10/2020 – Peter, Shape re COVID-19 - Working Group 03/11/2020 – Emma Tattershall, Holderness Health	
20/11/58	Items for the next Agenda	
	Bus Stop – Northside Road – Signage required – No Parking etc Pinfold – Some of the name plaques need replacing Village Noticeboard – Can the PC assist with some of the cost to	RL FD JP
	replace the Noticeboard at Village Hall? Manor Lane – Concern regarding HGV traffic/Signage	BJ
	Date and Time of next meeting:	
	10 December 2020 @ 19:30	