

# **HOLLYM PARISH COUNCIL** **MINUTES TO MONTHLY MEETING HELD ON THE 25 MAY 2023 AT** **HOLLYM VILLAGE HALL NORTH LEYS ROAD HOLLYM HU19 2SB.**

**Present:** Cllr. Adrian Boasman AB  
 Cllr. Rob Clubley RC  
 Cllr. Frederick Dearing FD  
 Cllr. Annie Ives AI  
 Cllr. Bernard Jull BJ

**Clerk:** Kim Dalton KD

**Ward Councillor(s): 0**

**Members of Public: 1**

Minute	Discussion and Agreement	Action
<b>23/05/057</b>	<b>To note apologies for absence and absentees</b>	
	Cllr. Rebecca Lindgren	
<b>23/05/058</b>	<b>Councillors' disclosure of interests in matters on the Meeting Agenda</b>	
	None	
<b>23/05/059</b>	<b>To confirm the minutes of the meeting</b>	
	Ordinary Meeting held on 13/04/2023 ' <b>Agreed</b> ' by all and duly signed by Chair – AB	
<b>23/05/060</b>	<b>Clerk(s) Report</b>	
	Various ongoing issues were reported on - See Appendix 1.	<b>Clerk</b>
<b>23/05/061</b>	<b>Public Forum</b>	
	MOP raised various concerns with the Planning Application Ref: 23/00884/PLF.	
<b>23/05/062</b>	<b>Ward Councillor Update</b>	
	None	
<b>23/05/063</b>	<b>Finance</b>	
	a) The following receipts were ' <b>Noted</b> '- Bank Interest £2.30 and Precept 1 of 2 £2800	
	b) The following payments were ' <b>Agreed</b> ':	
	Wage roll (April 2023)	205.23
	Wage roll (May 2023)	205.23
	Tesco – Paper and Phone Top Up	17.00
	East Riding Country Pork	125.00
	Cllr. Purse – Expenses – Coronation Event reimbursement	164.14
	AddPlant – Portaloo Hire	126.00
	Southgate's Accountant – Fee	264.00
	<b>Total May and June Monthly Payments</b>	<b>1106.60</b>

	<p>c) Presentation of AGAR and associated documents:</p> <ul style="list-style-type: none"> <li>I. HPC 'Agreed' the Certificate of Exemption' from a limited assurance review – Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. Clerk to submit to Auditors.</li> <li>II. HPC noted and received the annual Internal Audit Report</li> <li>III. HPC 'approved' the Annual Governance Statement (Section 1)</li> <li>IV. The Responsible Financial Officer, Certified the Accounts and presented for approval - (Section 2)</li> <li>V. HPC 'Approved' the Annual Accounting Statement(s) (Section 2)</li> </ul> <p>d) Public Rights Notice <a href="#">The Local Audit and Accountability Act 2014</a> and the <a href="#">Accounts and Audit Regulations 2015</a> require that: The statement of accounts prepared by the authority (i.e. the Annual Governance &amp; Accountability Return ( AGAR) Form 2), the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July. The following dates were '<b>Agreed</b>' for inspection of the accounts by appointment only – 5<sup>th</sup> June 2023 to 14<sup>th</sup> July 2023 inclusive</p>	<p>Clerk</p> <p>Clerk</p>
<b>23/05/064</b>	<b>Planning and Consultations</b>	
	<p><u>The following planning application was discussed and considered:</u></p> <p><b>Planning Ref: 23/00884/PLF</b></p> <p><b>Proposal:</b> Change of use to leisure accommodation including provision of caravan and tent pitches with a village green style play area, siting of glamping pods, erection of a cafeteria/retail building and a WC building, and associated works including alterations to the existing vehicle access</p> <p><b>Location:</b> Gilliscliffe Patrington Road Hollym East Riding of Yorkshire HU19 2QJ</p> <p><b>Applicant:</b> Hollym Leisure Application</p> <p><b>Type:</b> Full Planning Permission</p> <p><b>Hollym PC:</b> Following discussion the PC '<b>Agreed</b>', to object to the application on various grounds, further the PC were concerned to note that the 'Applicant' had made a comment in the Design and Access statement referring to the Parish Council, the PC wish to express that at no time was a view on the scheme expressed by Hollym Parish Council.</p>	<p>Clerk</p>

	<p><u>The following Planning Decision was noted:</u></p> <p><b>Planning Ref:</b> 23/00476/PLF</p> <p><b>Proposal:</b> Construction of pitched roof over existing flat roof porch to front, application of render to walls of porch and front elevation of dwelling, change of use of land to domestic garden and erection of detached garage to front following removal of existing garage.</p> <p><b>Location:</b> Little Manor North Leys Road Hollym East Riding of Yorkshire HU19 2QN</p> <p><b>Applicant:</b> Mr and Mrs A Morley</p> <p><b>ERYC Decision:</b> Granted subject to conditions.</p> <p><u>The following Consultation was considered:</u></p> <p>Dogger Bank Wind Farm – Project D – to meet with representatives of SSE Renewables to understand the impact on Hollym Parish. It was '<b>Agreed</b>' not to pursue at this time.</p>	
<b>23/05/065</b>	<b>Community Issues</b>	
	None	
<b>23/05/066</b>	<b>Reports received from Committees and/or Councillors on External Bodies</b>	
	<p><b>a) Health –</b> No Report</p> <p><b>b) Shape –.</b>No Report</p> <p><b>c) Village Hall Committee –</b> Grants have been obtained; the Committee are potentially changing some aspects of the original grant application. PC advised that VHC need to decide how they wish the grant which was approved via the PC dealing with.</p>	
<b>23/05/067</b>	<b>Policies/Procedure and Training</b>	
	<p>a. It was '<b>Agreed</b>,' to adopt the Grants/Donations policy.</p> <p>b. It was '<b>Agreed</b>' that the Clerk will consult with other Parish Councils regarding 'Whole Council' training. It was further 'Agreed' that Cllr BJ can attend the ERNLLCA Conference, BJ arrange to book himself.</p>	<b>KD/BJ</b>
<b>23/05/068</b>	<b>To note correspondence received</b>	
	<p>08/03/2023 – ERNLLCA – Conference – 15/09/2023</p> <p>21/04/2023 – ERNLLCA – Training – Grant Application(s)</p> <p>02/05/2023 – ERNLLCA – Training – Whole Council</p> <p>09/05/2023 – SSE Renewables – Dogger Bank Wind Farm</p>	
<b>23/05/069</b>	<b>Items raised for the next agenda</b>	
	Coronation Tree / First Aid Course - BJ	

<b>23/05/070</b>	<b>Date and Time of next meeting(s): 13/07/2023 - 19:30 - Ordinary Meeting.</b>	
	<b>Meeting Closed at: 21.05</b>	

Appendix 1 – Clerk report

Appendix 2 – AGAR – see Financial Section of Website for information.

Appendix 3 – Grants Policy

**Signed** ..... **Date** .....